

PRAIRIE VIEW A&M UNIVERSITY- Office of the Registrar- MSC Room 302

WITHDRAWAL FROM THE UNIVERSITY

(This form is to be used ONLY when student drops all courses)

Term Data			Freshman Sophomore Junior	Senior Graduate PhD	Fall	Summer	Spring
	Student ID #	Major	Classification (Please Circle)		Semester Year		
Name (Please Print)							
	Last	First			MI		

Last date of class attendance: _____

REASON FOR WITHDRAWAL: Please check one

_____ Academic Difficulty

_____ Employment/ Work

_____ Educational Leave

_____ Transferring to:

_____ Health

_____ Housing

_____ Financial

_____ Conflict w/ work schedule

(College/ University Name)

_____ Childcare

_____ Family Problem

Other: _____

_____ Military Call/ Active duty

: Student must take this completed form to the Registrar's Office by the deadline as listed on the academic calendar located at www.pvamu.edu/calendars or the withdrawal will not be allowed and grades will be assigned. Student may still be responsible for paying all or part of the tuition and fees depending on the date the withdrawal request is received by the Registrar's Office.

CAUTION: Students withdrawing from one class to all classes from PVAMU after 1st class day will be charged for a percentage (%) of total tuition and fees based on the number of days in attendance. Please refer to the PVAMU Catalog or www.pvamu.edu/pages/3529.asp for the Refund/Adjustment Schedule. If a student withdraws and has received a refund from financial aid and the financial awards are reduced, the student may be responsible for returning up to the full amount of the refund back to PVAMU as well as paying for a percentage or all of the tuition and fees.

Student's Signature

Date

Department Head/ Dean

Date

Student Affairs-Evans Hall-Room 307

Date

Financial Aid

Exit Counseling Confirmation #

Date

Registrar's Office
Use Only

Processed

By: _____

Date: ____/____/____