

Work Study Balance Sheet

Summer 2009

***Important:**

This form must be completed by all Federal Work Study and Texas Work Study students. **Students receiving work study funds may not exceed their award allocation.** This form must be completed and submitted to your hiring supervisor every pay period. Also note that **when all hours have been worked, you must immediately stop working**, unless other arrangements have been made through the Student Employment Office.

Please Fill This Form Out in its Entirety

Student's Name _____ SSN _____ - _____ - _____

Student's Classification (Please Check One) Undergraduate Graduate

Department's Name _____ Account # _____

Supervisors Name _____ Phone # _____

Please Print

Summer 2009 Work Study Award Amt. \$ _____ ÷ Hourly Rate \$ _____ = Hours Available _____

SUMMER 2009 Time Period	HOURS WORKED	TOTAL REMAINING HOURS	Pay Date
(5-28-09 to 6-10-09)			June 19
(6-11-09 to 6-24-09)			July 2
(6-25-09 to 7-8-09)			July 17
(7-09-09 to 7-22-09)			July 31
(7-23-09 to 8-5-09)			August 14
(8-6-09 to 8-19-09)			August 28